

## **Procedures for Department Marine of the Year nominations for 2019**

**Below is a guide for who is eligible, nomination instructions, how to send the nomination, causes for rejection and a guideline for writing the recommendation.**

### **Who is eligible for Marine of the Year**

This award shall be presented to a REGULAR MEMBER of the Marine Corps League who has rendered service(s) and/or performed a deed(s) above and beyond the duties and obligations required of a member of the Marine Corps League, or a meritorious deed(s) so identified as being within the scope of these rules shall be of such substance that the weight will or shall have brought acclaim and prestige to the marine Corps League; or has enhanced and/or furthered the concepts of the duties of being a citizen of the United States of America; or a deed(s) of courage or valor without regard for his/her own safety.

### **Nomination Instructions**

Letters of nomination must originate only at the DETACHMENT LEVEL. No individual nor any subsidiary unit of the Marine Corps League shall submit a letter of nomination.

All letters of nomination shall include a letter signed by the Detachment Commandant and Adjutant. (In the event a nominee is the Commandant, the letter of nomination shall be signed by the Senior Vice Commandant and the Adjutant. In the event a nominee is the Detachment Adjutant, the letter of nomination shall be signed by the Detachment Commandant and Senior Vice Commandant).

Each nomination submitted shall be placed in a sealed envelope and addressed to "Marine of the Year".

**THIS ENVELOPE SHALL THEN BE PLACED IN ANOTHER ENVELOPE and mailed, to:**

Jerry Holt  
3207 Kendall Trace  
Indian Land, SC 29707

**OR: The Nomination may be hand-delivered to the Dept Senior Vice before the end of the FIRST Business Session on the first day of the Dept Convention. (Follow the same guidelines utilizing TWO Envelopes).**

## **Causes for Rejection**

Most common reasons nominations are rejected:

1. Required signatures are missing
2. Recommendation not mailed or delivered properly. (Two envelopes)
3. Recommendation not received on time.

**Below is an outline for the recommendation for  
Marine of the Year.  
This must be in narrative/outline form**

**Name**

**Titles / Detachment name and Number**

**Nomination for the Department of South Carolina**

**Marine of the Year**

First paragraph: Past information while in the Marine Corps and Marine Corps League.

Second Paragraph: Accomplishments within the Marine Corps League. What does he/she Do for the League above and beyond.

Summary: Why is this Marine above and beyond to be nominated for the Department Marine of the Year.